

Draft

**Workforce Development Board (WDB)
Merced County Child Support Services
3368 N. Hwy 59, Training Room (Suite I)
Merced, CA 95348
December 14, 2017, 3:30-5:00 p.m.
Meeting Minutes**



Members Present:

Michael Altomare
Margarita Cabalbag
Shelly Conner
David Dees
Mark Hendrickson

Steve Hobbs
Daron McDaniel
Leslie McGowan
Jack Mobley
Terry Nichols (via phone)

Tim O'Neill
Tim Robertson
Peter Schuerman
Steve Tietjen
Greg Vincelet

Members Absent:

Jennifer Cargill
Daniel Caris
Eric Cooper
Shawn Dwyer

Carol Greenberg
John Jepson
Joshua Lepper
Amie Marchini

Steve Newvine
Matt Richard
Stergios (Steve) Roussos

Others Present:

Jessica Acosta
Ranjeev Dosanjh

Reyna Espinoza
Lance Lippincott

Mario Pena

The Chair, Mr. Michael Altomare, called the meeting to order at 3:39 p.m.; as a quorum had not been achieved, Mr. Altomare opened the meeting with Item 8 Director Comments.

1. Director Comments: Mr. Lance Lippincott, Deputy Director, Merced County Workforce Investment, announced Mr. David Mirrione had been selected as the new director for Merced County Workforce Investment. The new director's first day will be Monday, January 8, 2018.
2. Chair Comments: Mr. Altomare shared with members the Workforce Development Board Executive Committee's involvement in the selection of the new director for Merced County Workforce Investment. Mr. Altomare is pleased with the selection made as Mr. Mirrione has a great amount of experience in WIOA and WIOA related activities.
3. Call to Order/Roll Call: At 3:45 p.m., a quorum was achieved and roll call was taken.
4. Approval of Agenda: It was *M/S/C Hendrickson/McDaniel* to approve the agenda as modified due to lack of a quorum.
5. Approval of Minutes: It was *M/S/C McGowan/Mobley* to approve the April 13, 2017 minutes as submitted.

6. Public Opportunity to Speak: None.
7. Action/Discussion Agenda
 - a. WDB Membership – Mr. Eric Chu: It was *M/S/C O’Neill/Tietjen (McDaniel abstained)* to accept the nomination of Mr. Eric Chu to the Workforce Development Board and forward to the Board of Supervisors for approval.
 - b. Approval of Draft Meeting Calendar: It was *M/S/C Hendrickson/Dees* to approve the proposed meeting calendar with the modification of the February meeting from the 8th to the 15th instead.
 - c. Baseline Certification: It was *M/S/C Hendrickson/Mobley* to accept and authorize the chair to sign the submitted Baseline Certification documentation for transmittal and certification of the Merced County Comprehensive AJCCs located in Merced and Los Banos.
8. Reports
 - a. Business Services Outreach Report: Mr. Mario Pena reviewed the report and a copy of the report was included in the meeting packet.
 - b. Fiscal Report: It was *M/S/C Hobbs/Dees* to accept the Fiscal Report as submitted. Mr. Lippincott reviewed the report and a copy of the report was included in the meeting packet.
9. Next Meeting: 3:30 p.m., Thursday, February 15, 2018, Location: TBD
10. Adjournment: It was *M/S/C Tietjen/O’Neill* to adjourn the meeting at 4:37 p.m.