

Draft

**Workforce Development Board (WDB)
Executive Committee Meeting
Department of Workforce Investment
Small Conference Room
1880 Wardrobe Avenue, Merced, CA 95341
July 21, 2017, 7:30- 8:30 a.m.
Meeting Minutes**



Members Present:

Michael Altomare
Daron McDaniel

Leslie McGowan
Steve Newvine

Tim O'Neill

Members Absent:

Jennifer Cargill

Shelly Conner

Others Present:

Lance Lippincott
Mario Pena

Robert Morris

Shermaene Roemhildt

1. Call to Order/Roll Call: The Chair called the meeting to order at 7:35 a.m. and roll call was taken.
2. Approval of Agenda: It was *M/S/C McDaniel/O'Neil* to approve the agenda as submitted.
3. Approval of Minutes: It was *M/S/C O'Neil/Newvine* to approve the May 31, 2017 meeting minutes as submitted.
4. Public Opportunity to Speak: None.
5. Chair Comments: Mr. Mike Altomare mentioned that at a recent National Turkey Federation meeting in Washington D.C., that the largest topic of discussion was the shortage of labor across the nation.
6. Director Comments: None.
7. Action
 - a. WDB Membership – Mr. Steve Teitjen: It was *M/S/C McGowan/Newvine* to accept the nomination of Mr. Steve Teitjen for membership on the Workforce Development Board, and forward to the Board of Supervisors for approval. (McDaniel abstained)
8. Reports:
 - a. Business Services Report: The Business Services Report was reviewed and a copy of the report was included in the meeting packet.
 - b. Fiscal Report: Mr. Brian Baker reviewed the fiscal report and a copy was included in the meeting packet. It was *M/S/C McDaniel/McGowan* to approve the fiscal report as submitted.

9. Next Meeting: 7:30 a.m., Monday, November 6, 2017 – Location: 1205 W. 18th Street, Merced, CA
10. Adjournment: It was *M/S/C McGowan/O'Neil* to adjourn the meeting at 8:30 a.m.