

Draft

**Workforce Development Board (WDB)  
Merced County Child Support Services  
260 E. 15<sup>th</sup> Street, Auditorium  
Merced, CA 95340  
February 15, 2018, 3:30-5:00 p.m.  
Meeting Minutes**



**Members Present:**

Michael Altomare  
Daniel Caris  
Eric Chu  
Shelly Conner  
Shawn Dwyer

Mark Hendrickson  
John Jepson  
Joshua Lepper  
Leslie McGowan  
Steve Newvine

Tim O'Neill  
Stergios (Steve) Roussos  
Peter Schuerman  
Steve Tietjen

**Members Absent:**

Margarita Cabalbag  
Jennifer Cargill  
David Dees  
Carol Greenberg  
Steve Hobbs

Amie Marchini  
Daron McDaniel  
Jack Mobley  
Terry Nichols  
Matt Richard

Tim Robertson  
Greg Vincelet

**Others Present:**

Jessica Acosta  
Brian Baker

Reyna Espinoza  
Tammy Johnson

Lance Lippincott  
David Mirrione

The Chair, Mr. Michael Altomare, called the meeting to order at 3:33 p.m.; as a quorum had not been achieved, Mr. Altomare opened the meeting with Item 8 Chair Comments.

1. Chair Comments: Mr. Altomare introduced the newest member to the Workforce Development Board, Mr. Eric Chu representing Merrill Lynch/Bank of America. Mr. Altomare also shared his excitement of the hiring of the new Workforce Development Director, Mr. David Mirrione.
2. Director Comments: Mr. Mirrione stated he is excited to be on board and one of the first items he is focused on with the Workforce Development Board, is creating an informational book for all new members and surveying the board in an effort to increase attendance.
3. National Association of Workforce Boards Forum 2018: Three individuals will be attending the conference: Ms. Leslie McGowan, Mr. Altomare, and Mr. Mirrione. Information regarding what is expected at the conference was discussed.
4. Business Services: Ms. Reyna Espinoza reviewed the report and a copy of the report was included in the meeting packet.
5. Call to Order/Roll Call: At 3:54 p.m., a quorum was achieved and roll call was taken.

6. Approval of Agenda: It was *M/S/C McGowan/Dwyer* to approve the agenda as modified due to lack of a quorum.
7. Approval of Minutes: It was *M/S/C Tietjen/McGowan* to approve the December 14, 2017 minutes as submitted.
8. Public Opportunity to Speak: None.
9. Reports:
  - a. Fiscal: Mr. Brian Baker reviewed the report and a copy of the report was included in the meeting packet.
  - b. Youth: A youth report was submitted by the contracted youth program provider, the Merced County Office of Education, and Ms. Espinoza reviewed the report. A copy of the report was included in the meeting packet.
10. Next Meeting: 3:30 p.m., Thursday, April 12, 2018, Location: TBD
11. Adjournment: It was *M/S/C McGowan/O'Neill* to adjourn the meeting at 4:37 p.m.