

Workforce Development Board (WDB)
Merced County Child Support Services
3368 N. Hwy 59, Training Room (Suite I)
Merced, CA 95348
April 13, 2017, 3:30-5:00 p.m.
Meeting Agenda



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	Page
1. Call to Order/Roll Call.....	
2. Approval of Agenda.....	1
3. Approval of February 16, 2017 Meeting Minutes	2
4. Public Opportunity to Speak.....	
5. Director Comments.....	
6. Chair Comments	
7. Action/Discussion Agenda.....	
a. Individual Training Account Policy	Shermaene Roemhildt 4
b. Supportive Services Policy.....	Shermaene Roemhildt 9
c. WDB Membership – Dr. Peter Schuerman	Shermaene Roemhildt 14
d. WDB Membership – Mr. Steve Hobbs	Shermaene Roemhildt 15
e. WDB Member Resignation	Shermaene Roemhildt
8. Reports	
a. Business Services Outreach Report.....	Shermaene Roemhildt 16
b. Fiscal Report.....	Shermaene Roemhildt 19
9. Information	
a. Job Fair Flyers	Shermaene Roemhildt 21
b. Local/Regional Plan Update.....	Shermaene Roemhildt
c. Newsletter.....	Shermaene Roemhildt 22
d. Social Media Outreach	Shermaene Roemhildt
10. Next Meeting: 3:30 p.m., Thursday, June 8, 2017.....	
Merced County Child Support Services, 3368 North Highway 59, Suite I, Merced, CA 95340	
11. Adjourn	

Draft

**Workforce Development Board (WDB)
Merced County Public Health
260 E. 15th Street
Merced, CA 95348
February 16, 2017, 3:30-5:00 p.m.
Meeting Minutes**



Members Present:

Michael Altomare
Daniel Caris
Shelly Conner
Eric Cooper (phone)
Shawn Dwyer

Mark Hendrickson
John Jepson
Amie Marchini
Leslie McGowan
Jack Mobley

Steve Newvine
Tim O’Neill
Tim Robertson
Stergios (Steve) Roussos

Members Absent:

Jennifer Cargill
Carol Greenberg
Joshua Lepper

Daron McDaniel
Terry Nichols
Matt Richard

Jerry Sterner
Greg Vincelet

Others Present:

Jessica Acosta
Lance Lippincott

Robert Morris
Shermaene Roemhildt

1. Call to Order/Roll Call: The Chair, Mr. Michael Altomare, called the meeting to order at 3:39 p.m.
2. Approval of Agenda: It was *M/S/C O’Neill/Mobley* to approve the agenda as amended. (Items 9d through 9g were added.)
3. Approval of Minutes: It was *M/S/C Hendrickson/Newvine* to approve the September 1, 2016 minutes as submitted.
4. Public Opportunity to Speak: None.
5. Director Comments: None.
6. Chair Comments: None.
7. Action/Discussion Agenda
 - a. Proposed 2017 Workforce Development Board Meeting Calendar: It was *M/S/C Dwyer/Marchini* to approve the 2017 Meeting Schedule for the Workforce Development Board (WDB) and WDB Executive Committee.
 - b. WDB Membership – Margarita Cabalbag, Employment Development Department: It was *M/S/C Jepson/Dwyer* to accept the nomination of Mrs. Margarita Cabalbag and forward to the Board of Supervisors for approval.

- c. Regional & Local Plans: It was *M/S/C O'Neill/Hendrickson* to approve the draft Regional and Local Plans; and, authorize the chairman to sign the plans after any public comment and state changes are incorporated.
 - d. Career Services Waiver: It was *M/S/C Caris/McGowan* to approve the Career Services Waiver and authorize the chairman to sign it. The Career Services Waiver is a request to the Governor for a waiver to continue Adult and Dislocated Worker services that are currently being provided. The waiver must be submitted to the State by March 1st, 2017. A response should be received from the State by May 1st, 2017. It will be a requirement to proceed through this process every four years.
 - e. Individual Training Account Policy: It was *M/S/C Dwyer/Mobley* to approve changes to the Individual Training Account Policy. The current cap for training is set at \$4500. The modified ITA Policy will increase the cap to \$6000. The policy also adds a maximum of \$10,000 per individual for a two year period. (*Jepson abstained*)
 - f. Self-Sufficiency Wage Policy: It was *M/S/C Hendrickson/Mobley* to approve the updated Self-Sufficiency Policy.
 - g. Priority of Services Policy: It was *M/S/C O'Neill/Dwyer* to approve Priority of Service for WIOA Adult Policy.
 - h. CLEO Agreement: It was *M/S/C Mobley/Jepson* to approve the updated draft CLEO agreement and authorize Chairman of the Board to sign when finalized.
 - i. Nomination of 1st Vice Chairman: It was *M/S/C O'Neill/Marchini* to approve the nomination of Mr. Steve Newvine as 1st Vice Chair of the Workforce Development Board.
8. Reports
- a. Business Services Outreach Report: Ms. Shermaene Roemhildt reviewed the report and a copy of the report was included in the meeting packet.
9. Information
- a. Fiscal Report: Ms. Roemhildt reviewed the report and a copy of the report was included in the meeting packet.
 - b. ValleyBuild Graduation, LiUNA, Building Inspector Training: The fifth cohort of ValleyBuild participants has graduated. The Building Inspector Training offered through Merced College will begin and it will prepare participants for the Building Inspector certification test.
 - c. Job Fair Flyer: A job fair is scheduled for Tuesday, March 7th at the Atwater Memorial Building in Atwater from 10:00 a.m. – 2:00 p.m. A copy of the flyer was included in the meeting packet.
 - d. One Stop Operator: A Request for Proposal (RFP) was let for a One-Stop Operator. Responses to the bid are due March 7th. The One-Stop Operator must be in place by July 1st, 2017.
 - e. Board Vision: A progress report was given on the WDB vision for Merced.
 - f. Current Timelines: A copy of the timeline of currently scheduled events was included in the meeting packet.
 - g. Newsletter: A copy of the newsletter was included in the meeting packet.
10. Next Meeting: 3:30 p.m., Thursday, April 13, 2017, Merced County Child Support Services, 3368 North Highway 59, Suite I, Merced, CA 95340
11. Adjournment: It was *M/S/C Newvine/Caris* to adjourn the meeting at 4:08 p.m.

TO: Workforce Development Board

DATE: 04/13/17

FROM: WDB Staff

For Discussion

For Action

For Information

SUBJECT: Individual Training Account (ITA) Policy

PROPOSED MOTION(S): Approve the updated Individual Training Account (ITA) Policy

DISCUSSION: The Workforce Development Board, through the Department of Workforce Investment, is providing training services that lead to a certificate, license, credential, or degree. The document used most frequently that facilitates this process and communicates/consummates these training transactions is known as the Individual Training Account.

The WDB last approved the ITA Policy on 2/16/2017. That update was largely guided by U.S. Department of Labor Training and Employment Guidance Letter (TEGL) 13-5. Since the WDB's approval of the ITA Policy, new guidance has been issued which further clarifies the explanations in TEGL 13-5. As TEGL 13-5 is no longer active, the policy has been updated to reflect the most up-to-date active TEGL, which is TEGL 19-16.

ATTACHMENT(S): Updated ITA Policy

Individual Training Accounts (ITAs) Policy

In order to provide participant choice in the selection of training providers, the Individual Training Account (ITA) system was established. Through this system, eligible Workforce Innovation and Opportunity Act (WIOA) participants are able to choose their training. The Merced County Workforce Development Board (WDB), through the Career Services Operator and the Merced County Department of Workforce Investment (WI), shall make available classroom training in occupations that are directly connected to occupations in demand, as established by WDB. Occupational classroom training, as well as certain web-based training, will be provided through training vendors that are evaluated, approved and placed on the State Eligible Training Provider List (ETPL).

The WDB through WI, shall provide training services that lead to a certificate/license/credential/degree, a competency or skill recognized by employers, or a training regimen that provides individuals with additional skills or competencies generally recognized by employers.

The WDB, through WI, reserves the right to make exceptions to this policy, on a case-by-case basis, should individual circumstances warrant exception.

I. Individual Training Accounts (ITAs) – General Provisions

- A. Except as provided in the Workforce Innovation and Opportunity Act of July 2014 and associated regulations, training services provided to eligible participants shall employ Individual Training Accounts (ITAs) issued through the One-Stop Delivery System.

The “Maximum Training Funds Available” on any individual ITA shall not exceed six thousand hundred dollars (\$6,000) without prior, written approval of the Director of Workforce Investment or his/her designee.

1. In no event shall an ITA carry a time or dollar balance after the program of training is either completed or terminated.
2. The maximum length of training under a single ITA shall be two years.
3. More than one ITA may be issued for a participant within a two-year period provided the total cost of all ITAs combined does not exceed \$10,000.
4. An ITA shall cover the cost of training, including tuition and other training-related items supplied by the training provider (e.g., books, license fees, training materials, registration fees, supplies, uniforms, DMV printouts, physical examinations, immunizations, health fees and insurance).
5. The ITA shall be signed by the participant, the Supervisor and Manager.

- B. WI shall ensure that all training activities are provided at sites that are accessible to individuals with disabilities, and that all reasonable accommodations are made to provide services to this population.

II. Training Activities

- A. The types of training services made available through WI under the Workforce Innovation and Opportunity Act shall include :
 - 1. Occupational skills training as well as training for nontraditional employment, offered in a classroom environment or web-based training; and
 - 2. Skills upgrading and retraining, including training courses that build upon the individual's existing skills
- B. Additional training services not covered by this policy include:
 - 1. Programs that combine workplace training with related instructions, such as customized training programs;
 - 2. On-the-job training;
 - 3. Entrepreneurial training; and
 - 4. Adult education and literacy activities.

III. Eligibility for Training

WI shall make available WIOA funds for the provision of occupational classroom training to eligible populations in accordance with Section 134(d)(3) of WIOA. Eligible populations shall include adults, dislocated workers, and incumbent workers (in accordance with the most recent regulations and waivers) who:

- A. Are unable to obtain employment that leads to economic self-sufficiency through core and intensive services.
- B. After an interview, evaluation or assessment and case management, have been determined by a Career Services Provider to:
 - 1. Be in need of training services;
 - 2. Have the skills and qualifications to successfully participate in the selected program;
 - 3. Have selected programs of training services that are directly linked to the employment opportunities in the Merced County area, central San Joaquin Valley or in another area in which the participant is willing to relocate;
 - 4. Are unable to obtain sufficient grant assistance, including PELL grants; and
 - 5. Require support beyond the assistance made available under other grant assistance programs.

IV. Training Priority System

Veterans and eligible spouses continue to receive priority of service for all DOL-funded job training programs, which include WIOA programs. However, as described in TEGL

19-16, when programs are statutorily required to provide priority for a particular group of individuals, such as the WIOA priority described herein, priority must be provided in the following order:

1. Veterans and eligible spouses who are also recipients of public assistance, other low income individuals, or individuals who are basic skills deficient.
2. Individuals who are the recipient of public assistance, other low income individuals or individuals who are basic skills deficient.
3. Veterans and eligible spouses who are not included in WIOA's priority groups
4. Other individuals not included in WIOA's priority groups.

(Reference TEGL 19-16 *Guidance on Services Provided through the Adult and Dislocated under the Workforce Innovation and Opportunity Act and Wagner Peyser, as Amended by WIOA*).

For additional guidance on providing priority of service to veterans through the one-stop system, refer to the Workforce Services Directive WSD08-10.

Local Workforce Development Boards (WDB) may establish additional priority groups for their Local Area (e.g., residents of the Local Area, individuals with disabilities, ex-offenders, etc.). If any additional priority groups are established they should be identified in the local policy.

Definitions

For purposes of this directive, the following definitions apply:

Basic Skills Deficient – An individual that is unable to compute or solve problems, or read, write or speak English, at a level necessary to function on the job, in the individual's family, or in society. (WIOA Section 3(5)) The term "basic skills deficient" means, with respect to an individual-

- Who is a youth, that the individual has English reading, writing, or computing skills at or below the 8th grade level on a generally accepted standardized test; or
- Who is a youth or adult that the individual is unable to compute or solve problems, or read, write, or speak English, at a level necessary to function on the job, in the individual's family, or in society.

Low-Income – An individual that meets one of the four criteria below:

1. Receives, or in the past six months has received, or is a member of a family that is receiving assistance through the Supplemental Nutrition Assistance Program (SNAP). Temporary Assistance for Needy Families (TANF), program supplemental security income program, or state or local income based public assistance.
2. In a family with total family income that does not exceed the higher of the following:
 - a. The poverty line.
 - b. 70 percent of the Lower Living Standard Income Level.
3. A homeless individual.

4. An individual with a disability whose own income does not exceed the income requirement, but is a member of a family whose total income does. (Reference WIOA Section 3 (36))

Public Assistance Requirement – An individual that receives federal, state or local government cash payments for which eligibility is determined by a needs or income test (WIOA Section 3(50)).

Self-Attestation – Self-attestation should be used when other acceptable documentation is unattainable and there is compelling reason to believe the criteria in question would have been met had other acceptable source documentation been attainable. Staff must document the reason for using self-attestation in case notes. Staff are required to use the self-attestation form as directed by management.

V. Limitations of Financial Support

- A. For those participants who elect to attend occupational skills training within the local labor market area (defined as from Fresno County to the South, Stanislaus County to the North, and other areas deemed appropriate by WI Director or Deputy Director, the maximum amount of funds available will be limited by the defined needs identified in the Individual Employment Plan, and be consistent with the criteria put forth in this policy.
- B. For those participants who must attend occupational classroom training outside of the defined local labor market area because there are no providers of the training within the area, the provisions for electing to attend within the local labor market area will apply.

VI. Procedure for Approving Exceptions to Individual Training Accounts (ITAs)

Employment and Training Specialists will prepare the file to request an exception to the ITA (or supportive services limits according to the Supportive Services Policy if applying for exceptions to both policies) and present the file with all supporting documentation of need to the Supervisor and Program Manager for review and concurrence. If the Supervisor and Program Manager concur, the request will be submitted to the Director or Deputy Director to approve or deny.

Responsible Official: Operations Officer

Revised Date: April 13, 2017

Reviewed: April 13, 2017

TO: Workforce Development Board

DATE: 04/13/17

FROM: WDB Staff

For Discussion

For Action

For Information

SUBJECT: WDB Supportive Services Policy

PROPOSED MOTION(S): Approve the updated Supportive Services Policy

DISCUSSION: Pursuant to the Workforce Innovation and Opportunity Act (WIOA) Sections 3(8), 3(59), and 134(d)(2) et seq., the Merced County Workforce Development Board, through the Merced County Department of Workforce Investment (MCDWI), may make available supportive services to eligible WIOA participants. This policy has been updated to reflect current law and regulatory standards. Previously established provisions regarding amounts for supportive services and other guidance are unchanged from the previous policy. This update is to bring the policy compliant with WIOA.

ATTACHMENT(S): Updated Supportive Services Policy



Supportive Services Policy

TO: Service Providers

EFFECTIVE: 4/13/2017

REFERENCES:

- Workforce Innovation and Opportunity Act (WIOA) Section 3(8)
- Workforce Innovation and Opportunity Act (WIOA) Section 3(59)
- Workforce Innovation and Opportunity Act (WIOA) Section 134(d)(2) et seq.

PURPOSE: This policy is intended to provide guidance on when participants who are enrolled may be provided supportive services.

POLICY: The Merced County Workforce Development Board, through the Merced County Department of Workforce Investment (MCDWI), may make available supportive services to eligible WIOA participants. Provisions of supportive services under this policy are contingent upon the availability of funds. This Supportive Services Policy is subject to review and change at the discretion of the Merced County Workforce Development Board.

MCDWI shall ensure:

- Services provided under this policy are based on the needs of the customer;
- Incidental payments/related supportive services are based on the program activity in which an individual is enrolled and the ongoing assessment of need related to the customer. Such information will be documented in the Individual Employment Plan.
- Services provided under this policy are available after all other resources have been exhausted;
- Services provided under this policy are necessary to enable customers to participate in activities authorized under WIOA for adults, dislocated workers and youth participants served under the American Recovery and Reinvestment Act of 2009;
- Services provided do not duplicate services available from other sources, and are coordinated with the services and resources of the America's Job Centers of California One-Stop partners and other community service partners;
- Financial assistance does not include post-exit services except for follow up services for youth or as otherwise provided at law;

- Bonus and incentive payments, when allowable by law and if provided, are based on the attendance and performance by the customers receiving them; and,
- The Local Workforce Development Area will meet applicable Internal Revenue Service and Fair Labor Standards Act requirements.

Section 1: Levels of Supportive Services

Individual Career Services:

- Up to \$150-Case Manager Approval
- Over \$150 up to \$500-Program Manager approval required
- Over \$500-Director/designee approval required

Training Services:

- Enrollment in a full-time training activity that is listed on the State Eligible Training Provider List (ETPL): Up to \$2,500 per enrolled individual.
- Enrollment in a full-time training activity with a training provider not on the Eligible Training Provider List (registration or tuition costs not allowable): Up to \$3,000 per enrolled individual.
- On-the-Job Training: Up to \$300 per enrolled individual. Tools and uniforms included in the OJT contract do not count toward this amount. Amounts exceeding \$300 must be approved by the Director/designee.
- Enrollment in Work Experience or Internship: Up to \$300 per enrolled individual. Amounts exceeding \$300 must be approved by the Director/designee.

Section 2: Required Reporting/Cancellation

MCDWI, in accordance with the Workforce Innovation and Opportunity Act, and its implementing regulations, may provide supportive services deemed appropriate for payment or reimbursement to customers and/or other agencies or businesses for preapproved necessary services, supplies and/or materials provided to the customer. The customer's need must be documented. Customers who obtain unsubsidized employment may have their supportive services reduced or terminated. The needs of the customer will be reassessed to determine if further assistance from WIOA funding is required.

Section 3: Pell Grants

Customers enrolled or accepted for enrollment at an accredited college or in other training in a course of study eligible for Federal or State financial aid must apply for a Federal Pell Grant. No supportive services will be provided until this action is accomplished. Supportive services may be provided while a Pell Grant application is pending provided there is Director/designee approval. Expenditures for supportive services will be tracked through MCDWI's client financial database.

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Merced County's Workforce Investment system will keep pace with the new growth, the emerging economy, and the ever changing needs of the employers by creating a better educated, highly skilled workforce, that's capable, and prepared, and thoroughly knowledgeable."

Section 4: ITAs, Limitations on Financial Support

For those customers who elect to attend occupational skills training within the local labor market area (defined as Fresno County in the South to Stanislaus County in the North, and all other areas deemed appropriate by the MCDWI Director or Deputy Director) the maximum amount of funds available will be limited by the needs identified in the Individual Employment Plan, and be consistent with the criteria put forth in this policy. MCDWI will make no supportive services available to customers who elect to attend occupational classroom training outside of the defined labor market area unless an exception is approved by the Director or their designee.

Transportation: Transportation expenses may be provided to enrolled participants who drive a vehicle to attend training or interviews, based on need up to the amounts listed in this policy. When an enrolled participant's schedule and childcare arrangements can be accommodated by public transportation, a monthly bus pass will be provided. Job search participants will be limited to bus passes only. The maximum rate of reimbursement available, depending on the distance traveled, is as follows:

- 10-19 miles roundtrip, up to \$5.00 per day
- 20-34 miles roundtrip, up to \$7.50 per day
- 35-49 miles roundtrip, up to \$10 per day
- 50-64 miles roundtrip, up to \$12.50 per day
- 65-79 miles roundtrip, up to \$15.00 per day
- 80-94 miles roundtrip, up to \$17.50 per day
- 95+ miles roundtrip, up to \$20.00 per day

Child Care / Dependent Care: Child care or elder care for dependents of a participant may be necessary for an individual to participate in WIOA activities. Before authorizing supportive service funds for dependent care, case managers should explore alternative dependent care programs that may be available. Customers with one or more children 12 years of age or younger may be eligible for childcare. Customers with children 13 through 18 years of age, or dependents requiring elder care, may be eligible for dependent care assistance if the dependent is physically or mentally incapable of caring for him or herself as determined by a legally qualified professional, or if a dependent child is under court supervision. If the customer's spouse or significant other is either not working nor looking for work, nor participating in a training program, and is not incapacitated or does not have special needs, childcare will not be authorized. Rates listed are the same whether for one dependent or multiple dependents. Customers qualifying for childcare/dependent care may be reimbursed at the following rates: Up to \$10.00 per day may be allowed for Child Care regardless of the number of children or hours in training. Elder care reimbursement is dependent on the level of care required and must be approved by the Director or their designee.

Other Financial Assistance: Needs related payments provide financial assistance to participants for the purpose of enabling individuals to participate in training and are one of the supportive services authorized by WIOA Section 134. Adult/Dislocated Workers must be (a) unemployed, (b) not qualify for, or have ceased qualifying for, unemployment compensation and enrolled in training services under WIOA by the end of the 13th week of unemployment. For

Adults the amount of funds cannot exceed the poverty levels for the equivalent period. For Dislocated Workers the amounts cannot exceed the weekly level of UI benefits. Any Needs Related Payments or One-time Emergency Assistance needs to have the approval of a manager and be provided to the Director, or person designated by the Director/designee, for final approval.

Exceptions to Supportive Service Policy and Limits: Exceptions to the Supportive Services Policy must be submitted to the Program Manager or Supervising Manager who will review and make a recommendation to the Director/designee. The Director/designee will approve, disapprove, or modify the request for exception in writing.

Responsible Official: Program Manager
Reviewed/Revised Date: April 13, 2017

TO: Workforce Development Board

DATE: 04/13/17

FROM: WDB Staff

- For Discussion**
- For Action**
- For Information**

**SUBJECT: Workforce Development Board Nomination for Membership –
Dr. Peter Schuerman, Ph.D., University of California-Merced.**

PROPOSED MOTION(S): Accept the nomination of Dr. Peter Schuerman and forward to the Board of Supervisors for approval.

DISCUSSION: Section 107 (b)(2) of the Workforce Innovation and Opportunity Act outlines the criteria for membership on the local Workforce Development Board (WDB). Members of the local WDB may include private business, labor, all required partners, and education.

Dr. Peter Schuerman is the Associate Vice Chancellor, Office of Research and Economic Development, for the University of California-Merced. Dr. Schuerman has extensive past experience in community related activities, including: commercialization and business alliances programs at the University of Florida, Rice University, UC Berkeley, and Texas A&M that allowed companies to tap the innovation and human capital of these organizations. Currently, Dr. Schuerman is the Director and Founder, of the UC Merced Venture Lab. The Venture Lab is a critical linkage in the community that assists businesses in providing legal advice, business mentoring, co-working space, access to coaching, and facilitated networking at no cost. Dr. Schuerman is also the Director and Founder of the UC Merced Office of Business Development.

ATTACHMENT(S): Application available at meeting.

TO: Workforce Development Board

DATE: 04/13/17

FROM: WDB Staff

- For Discussion**
- For Action**
- For Information**

**SUBJECT: Workforce Development Board Nomination for Membership –
Mr. Steve Hobbs, Merced Adult School.**

PROPOSED MOTION(S): Accept the nomination of Mr. Steve Hobbs and forward to the Board of Supervisors for approval.

DISCUSSION: Section 107 (b)(2) of the Workforce Innovation and Opportunity Act (WIOA) outlines the criteria for membership on the local Workforce Development Board (WDB). Pursuant to WIOA Section 107(b)(2)(C)(i), a member of the adult education and literacy is required to be on the board to maintain proper board composition.

Mr. Steve Hobbs is the Principal for the Merced Adult School. Mr. Hobbs has extensive experience in developing outreach strategies and participating in events to further adult education in Merced County, with the goal of imparting job skills to participants to increase employability. Mr. Hobbs has, and continues, to work in collaboration with local workforce development efforts to benefit target communities.

ATTACHMENT(S): Application available at meeting.

TO: Workforce Development Board

DATE: 04/13/17

FROM: WDB Staff

For Action

For Information

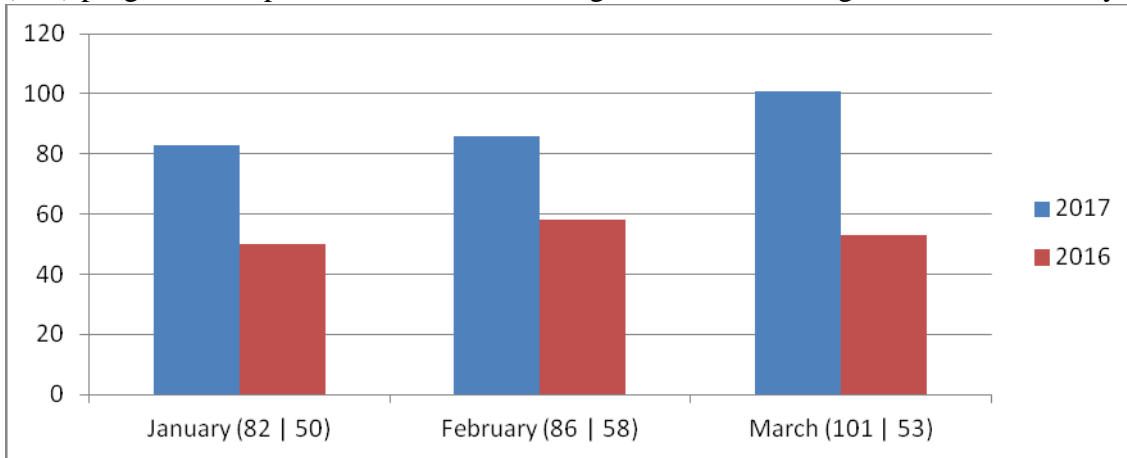
For Discussion

SUBJECT: Business Activity for 3rd Quarter - January to March 2017.

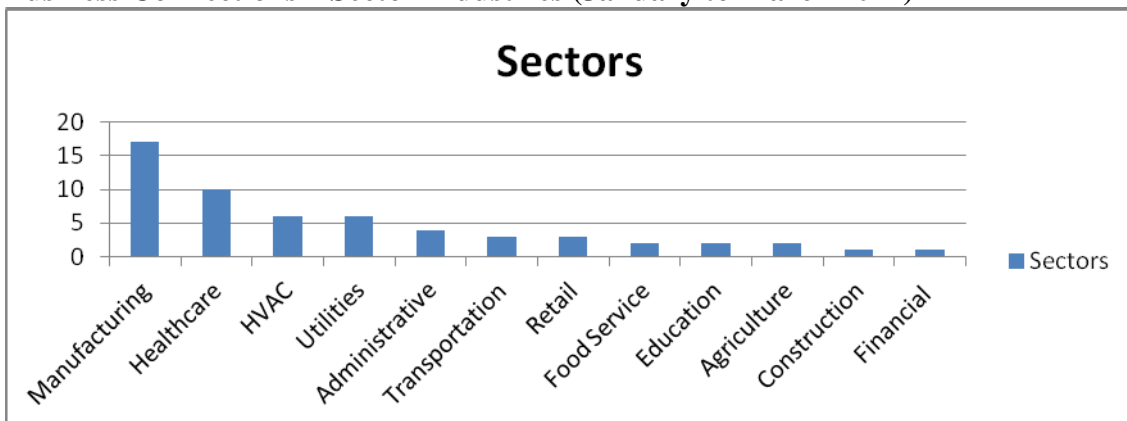
PROPOSED MOTION (S): For Information Only & Discussion.

DISCUSSION: The information below displays our Business Service activity report for the months of January, February, and March of 2017.

Business Outreach- Business Services reached out to businesses promoting both Worknet Services and our Human Services Agency (HSA) programs to employers. Business outreach has increased as our second business service representative concentrates with our Expanded Subsidized Employment (ESE) and Job Skills Placement (JSP) programs and promotes to small and large businesses throughout Merced County.

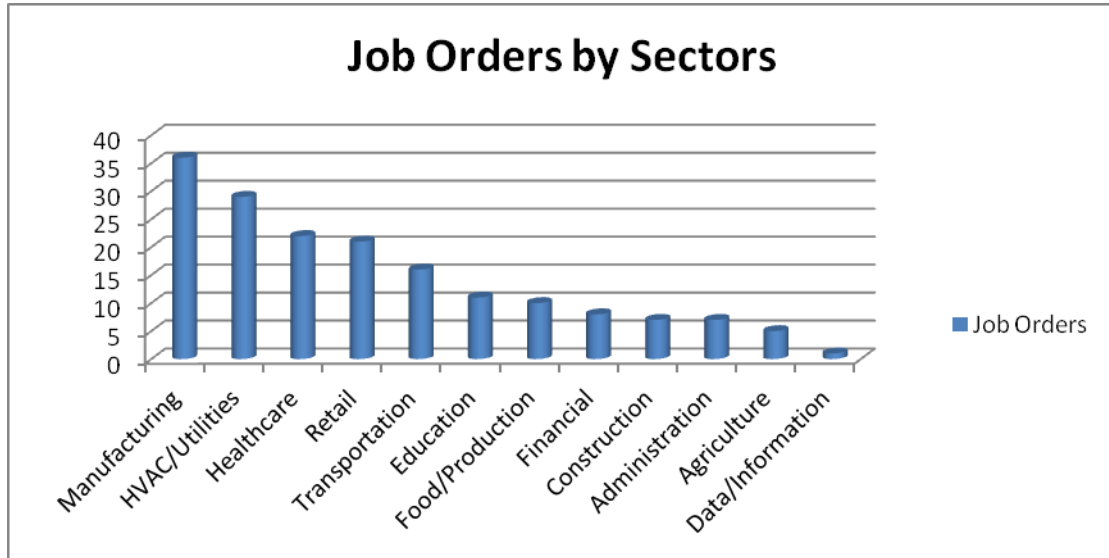


Business Connections – Sector Industries (January to March 2017)



Total business connections for the months of January to March is **57** in partnership.

Job Orders – January to March 2017 **Report**



Total job orders secured by our Business Service Team were **173**. These job orders are shared with all of our partners, and some job orders have been entered in CalJOBS per employer request.

Jobs Reported – Worknet Staff

All jobs reported by our Employment & Training Specialist, and our Business Service Team.

January 2017

Job	Company	Wage/HR
CNA	La Sierra Care Center	\$11.00
Maintenance Technician	Horisons Unlimited	\$10.00
Accounting Clerk	Garcia Brothers Trucking	\$14.00
Secretary	Planada School District	\$16.29
Construction Worker	Impact Modular Leasing, Inc.	\$14.00
Registered Nurse	Wagner Heights Nursing	\$33.50
Nutrition Aide	Anberry Rehab & Nursing	\$12.50
Electrician	Wong Electric, Inc.	\$20.00
Window Installer	ALCO General Contractor	\$10.50
Executive Director	Alpha Pregnancy Help Center	\$21.00
Service Technician (OJT)	Ace Air, Inc.	\$10.00
Receptionist/Clerk (OJT)	Center for Speech & Language	\$10.00

**** Total hired & confirmed in January = 12**

February 2017

Job	Company	Wage/HR
Registered Nurse	Valley Childrens Healthcare	\$33.00
Truck Driver	DOT Transportation	\$26.44
HVAC Tech	Jim's Air Conditioning	\$15.00

Radiologist Tech	Mercy Medical Center	\$36.20
Shop Technician	Master Metal Product	\$18.00
Machine Operator	Merced Screw Products	\$11.00
Production Worker	Foster Farms	\$11.00
Office Clerk	Merced Co. Community Action	\$10.91
Machine Operator (OJT)	Merced Screw Products	\$10.50
Embroidery Tech (OJT)	The Hat Source	\$10.50

****Total hired & confirmed in February = 10**

March 2017

Job	Company	Wage/HR
Plumber (OJT)	Johnson Plumbing	\$10.50
Registered Nurse	Mercy Medical Center	\$44.00
Housekeeping Mgr.	Medical Center **Unknown	\$19.75
Radiologist	Mercy Medical Center	\$31.27
Truck Driver	Trans Valley Transport	\$13.00
Registered Nurse	Clovis Community Health	\$28.75
CNA	Anberry Transitional Care	\$11.10
Truck Driver	Swift Transportation	\$10.50
Registered Nurse	Mercy Medical Center	\$44.00
Technical Assistant	Ultimate Staffing	\$14.00
Garden Center	Home Depot	\$10.50
Office Manager	Liberty Tax Service	\$15.00
Chainman/Rodman	CA&NV Civil Engineers & Land	\$16.39

****Total hired & confirmed in March = 13 → Total hired for this quarter = 35**

Business Services – Past/Upcoming Events:

- Jan 17 – Business Engagement University/Bootcamp – Understanding Business needs.
- Jan 19 – Central Valley Rapid Response Roundtable – New tools to help businesses.
- Jan 31 – Roundtable meeting with Dole Manufacturing. Established partnership.
- Feb 7 – Geil Enterprise hiring event held at Worknet. Four hired confirmed.
- Feb 9 – Amie Marchini Senior Living hiring event at Worknet. Four hired confirmed.
- Feb 24 – United Staffing Associates (Fresno) hiring event at Worknet.
- Mar 7 – Job Fair at Atwater Memorial Building. Seven candidates confirmed hired.
- Mar 10 – Ingomar Packing roundtable meeting. Established connection w/ employer.
- Mar 15 – Dole Manufacturing gave Worknet a tour of their facility.
- Mar 21 – Foster Farms hiring event in Livingston. A total of 120 attended. Hired unconfirmed. Waiting for results.
- Apr 5 – Job Fair at Merced College. A total of 38 employers on site. No numbers at this time.
- Apr 19 – Ocean Beauty (Alaska) hiring event at the Human Services Agency.
- Apr 21 – Toma Tek (Firebaugh) hiring event at our Los Banos Worknet.
- Apr 26 – Two hiring events held the same day. Ingomar Packing hiring event held at our Los Banos Worknet & Dole Manufacturing hiring event held at their Atwater plant.
- May – Job Fair in Los Banos @ County Fairgrounds. Time & Date TBD.

****END OF REPORT****

TO: Workforce Development Board

DATE: 04/13/17

FROM: WDB Staff

For Discussion

For Action

For Information

SUBJECT: Fiscal Reports: Revenue & Expenditures

PROPOSED MOTION(S): Accept the Fiscal Report as submitted.

DISCUSSION: Attached is the Fiscal Report for Fiscal Year 2016/17. This report shows all WIA/WIOA funds available for Fiscal Year 2016/17 (both new funds and funds carried forward (on a cash basis) from Fiscal Year 2015/16) and accrued expenditures through February 28, 2017. This report shows all formula grant funds and other grant funds available as of February 28, 2017. It does not include grants not available until after February 28, 2017.

Staff will be available at your meeting to answer any questions.

ATTACHMENT(S):

Fiscal Year 2016/17 WIA/WIOA Fiscal Report

**MERCED COUNTY DEPARTMENT OF WORKFORCE INVESTMENT
FISCAL REPORT FOR FINANCE COMMITTEE**

For Fiscal Year 2016/2017
July 1, 2016- June 30, 2017
Through 02/28/17

AVAILABLE FUNDS		BUDGET						ACTUAL CASH			OBLIGATIONS - ACCRUALS			COMMITTED - AVAILABLE		
Carryover Funds From 15/16	Appropriation FY 16/17	Planned for New Funds Per Estimated Plan Mod 7/1/16 to 6/30/17	Budget for Available Funds	Budget Adjust-ments	Revised Budget	Cash Expense FY to Date	Available	Percent Expended to Date	Total Obligated Funds	Available after Obligations	Percent Spent + Obligated	Total Committed Funds	Available after Committed	Pct Spent + Obligated + Committed		
ADULT																
16/17 Allocation	\$ 1,262,798	Core A \$ 150,297	\$ 218,606	\$ -	\$ 218,606	\$ 16,046	\$ 202,561	7.34%	\$ -	\$ 202,561	7.34%	\$ 86,849	\$ 115,712	47.07%		
		Core B \$ 152,612	\$ 221,974	\$ 100,000	\$ 321,974	\$ 217,985	\$ 103,988	67.70%	\$ 21,116	\$ 82,872	74.26%	\$ 35,532	\$ 47,340	85.30%		
		Intensive \$ 368,551	\$ 536,056	\$ (100,000)	\$ 436,056	\$ 201,125	\$ 234,931	46.12%	\$ 95,631	\$ 139,300	68.05%	\$ 59,726	\$ 79,575	81.75%		
		Training \$ 465,059	\$ 676,426	\$ -	\$ 676,426	\$ 237,670	\$ 438,757	35.14%	\$ 112,007	\$ 326,750	51.69%	\$ 140,095	\$ 186,655	72.41%		
PY Cash Balances 6/30/16	\$ 516,544	Total	\$ 1,136,519	\$ 1,653,062	\$ -	\$ 1,653,062	\$ 672,825	\$ 980,237	40.70%	\$ 228,754	\$ 751,483	54.54%	\$ 322,201	\$ 429,282	74.03%	
	\$ 516,544															
DISPLACED WORKER																
16/17 Allocation	\$ 1,289,467	Core A \$ 194,022	\$ 259,827	\$ -	\$ 259,827	\$ 16,162	\$ 243,665	6.22%	\$ -	\$ 243,665	6.22%	\$ 104,472	\$ 139,193	46.43%		
		Core B \$ 181,298	\$ 242,787	\$ -	\$ 242,787	\$ 221,924	\$ 20,864	91.41%	\$ 20,194	\$ 670	99.72%	\$ 287	\$ 383	99.84%		
		Intensive \$ 365,274	\$ 489,161	\$ -	\$ 489,161	\$ 238,658	\$ 250,503	48.79%	\$ 15,140	\$ 235,363	51.88%	\$ 100,913	\$ 134,450	72.51%		
		Training \$ 419,927	\$ 562,350	\$ -	\$ 562,350	\$ 233,464	\$ 328,887	41.52%	\$ 211,190	\$ 117,697	79.07%	\$ 50,463	\$ 67,234	88.04%		
PY Cash Balances 6/30/16	\$ 393,605	Total	\$ 1,160,521	\$ 1,554,126	\$ -	\$ 1,554,126	\$ 710,207	\$ 843,919	45.70%	\$ 246,524	\$ 597,395	61.56%	\$ 256,135	\$ 341,261	78.04%	
	\$ 393,605															
YOUTH																
16/17 Allocation	\$ 1,336,688	In School \$ -	\$ -	\$ 8,378	\$ 8,378	\$ 8,083	\$ 295	96.48%	\$ 295	\$ 0	99.99%	\$ 0	\$ -	100.00%		
		Out of School \$ 1,203,020	\$ 1,998,473	\$ (8,378)	\$ 1,990,095	\$ 629,141	\$ 1,360,954	31.61%	\$ 516,650	\$ 844,304	57.57%	\$ 361,998	\$ 482,306	75.76%		
PY Cash Balances 6/30/16	\$ 810,152	Total	\$ 1,203,020	\$ 1,998,473	\$ -	\$ 1,998,473	\$ 637,224	\$ 1,361,249	31.89%	\$ 516,945	\$ 844,304	57.75%	\$ 361,998	\$ 482,306	75.87%	
	\$ 810,152															
ADMINISTRATIVE																
		Total Admin	\$ 388,893	\$ 403,594	\$ -	\$ 403,594	\$ 207,627	\$ 195,967	51.44%	\$ 14,403	\$ 181,564	55.01%	\$ 77,846	\$ 103,718	74.30%	
All Formula Grants	\$ 1,720,302	Total	\$ 3,888,953	\$ 5,609,255	\$ -	\$ 5,609,255	\$ 2,227,883	\$ 3,381,371	39.72%	\$ 1,006,625	\$ 2,374,746	57.66%	\$ 1,018,181	\$ 1,356,567	75.82%	
RAPID RESPONSE/15%/25%																
Formula Rapid Response (540,541)*	\$ 80,383	Rapid Resp. \$ 154,180	\$ 234,563	\$ -	\$ 234,563	\$ 135,862	\$ 98,701	57.92%	\$ 12,656	\$ 86,045	63.32%	\$ 36,892	\$ 49,153	79.04%		
25% RR Layoff Aversion (292/293)	\$ 9,536	RR L/O Aver \$ 43,728	\$ 53,264	\$ -	\$ 53,264	\$ 25,125	\$ 28,139	47.17%	\$ 2,193	\$ 25,946	51.29%	\$ 25,946	\$ -	100.00%		
WP-DEI Project 1017 (632)**	\$ 381,166	WP DEI Proj \$ -	\$ 381,166	\$ -	\$ 381,166	\$ 130,626	\$ 250,541	34.27%	\$ 23,505	\$ 227,036	40.44%	\$ -	\$ 227,036	40.44%		
		Total	\$ 197,908	\$ 668,993	\$ -	\$ 668,993	\$ 291,612	\$ 377,381	43.59%	\$ 38,354	\$ 339,027	49.32%	\$ 62,838	\$ 276,189	58.72%	
	\$ 471,085															
REGIONAL PLANNING																
Regional Planning (1055)	\$ 297,366	\$ -	\$ 297,366	\$ -	\$ 297,366	\$ 195,893	\$ 101,473	65.88%	\$ 43,309	\$ 58,164	80.44%	\$ -	\$ 58,164	80.44%		
Regional Planning Coordinator (1056)	\$ 43,385	\$ -	\$ 43,385	\$ -	\$ 43,385	\$ 17,884	\$ 25,501	41.22%	\$ 517	\$ 24,984	42.41%	\$ -	\$ 24,984	42.41%		
Element 1 (1067)	\$ 245,000	\$ -	\$ 245,000	\$ -	\$ 245,000	\$ 20,736	\$ 224,264	8.46%	\$ 64,347	\$ 159,917	34.73%	\$ -	\$ 159,917	34.73%		
Element 2 (1070)	\$ 250,000	\$ -	\$ 250,000	\$ -	\$ 250,000	\$ 25,069	\$ 224,931	10.03%	\$ 1,597	\$ 223,334	10.67%	\$ -	\$ 223,334	10.67%		
	\$ 835,751	Total	\$ -	\$ 835,751	\$ -	\$ 835,751	\$ 259,583	\$ 576,168	31.06%	\$ 109,770	\$ 466,398	44.19%	\$ -	\$ 466,399	44.19%	
OTHER (Contracts, etc.)																
JD NEG 1014 (776)	\$ 40,825	JD NEG \$ -	\$ 40,825	\$ -	\$ 40,825	\$ 39,473	\$ 1,352	96.69%	\$ 835	\$ 518	98.73%	\$ 517	\$ -	100.00%		
HSA Subsidized Employment Contract	\$ 1,284,567	HSA OJT \$ -	\$ 1,284,567	\$ -	\$ 1,284,567	\$ 622,851	\$ 661,716	48.49%	\$ 23,316	\$ 638,400	50.30%	\$ -	\$ 638,400	50.30%		
WIOA Transition Funds*	\$ 52,641	WIOA Trns \$ -	\$ 52,641	\$ -	\$ 52,641	\$ 35,183	\$ 17,458	66.84%	\$ -	\$ 17,458	66.84%	\$ -	\$ 17,458	66.84%		
FRWIB Prop 39/CVIEP Funds	\$ 61,688	FRWIB \$ -	\$ 61,688	\$ -	\$ 61,688	\$ 47,761	\$ 13,927	77.42%	\$ 2,602	\$ 11,326	81.64%	\$ -	\$ 11,326	81.64%		
FRESNO VEAP & Madera VEAP	\$ 142,668	VEAP \$ -	\$ 142,668	\$ -	\$ 142,668	\$ 32,525	\$ 110,143	22.80%	\$ 5,627	\$ 104,516	26.74%	\$ -	\$ 104,516	26.74%		
	\$ 1,529,748	Total	\$ -	\$ 1,529,748	\$ -	\$ 1,529,748	\$ 742,610	\$ 787,138	48.54%	\$ 32,379	\$ 754,759	50.66%	\$ 517	\$ 754,242	50.70%	
Grand Totals:						\$ 8,643,747	\$ 3,521,688	\$ 5,122,059	40.74%	\$ 1,187,128	\$ 3,934,931	54.48%	\$ 1,081,536	\$ 2,853,397	66.99%	

*Not counted in totals; balance of half of carried in RR funding IAW WSD15-19. **Amount represents cash balance of multiple year funds.

BUDGET: Includes all funds available for fiscal year based on Plan to be submitted to EDD on request, revised in accordance with latest appropriations information received from Chief, Workforce Services Division, as required. Formula Administrative Funds lose their identity upon appropriation.

OBLIGATIONS: Includes funds obligated in contracts and ITA's. Does NOT include funds committed for operations.

COMMITTED: Includes projected staff personnel and overhead costs

AVAILABLE: Balance after expenditures and obligations

Youth Contract 2016-2017	
Expenditure % to date	45.45%



**Packaged Foods Company
Atwater Operations**

JOB FAIR!

WHEN: WED APRIL 26, 2017 - 9AM-4PM

**WHERE: DOLE PACKAGED FOODS,
LLC – 7916 WEST BELLEVUE ROAD –
ATWATER, CA 95301**

Hiring for Seasonal Positions:

ONSITE JOB FAIR – Must apply online @ www.dolesunshine.com,
prior to job fair.

If you do not have access to a computer, need help creating a
resume or applying online, you are welcome to visit *Worknet of
Merced County @ 1880 Wardrobe Ave., Merced, CA 95341,
Monday thru Friday 8:00am – 4:45pm for assistance.*

We are currently hiring for Seasonal Positions within our Plant
Production Areas, Product Handlers, Sanitation, Machine
Operator, and Warehouse.

*All qualified applicants will receive consideration for
employment without regard to race, sex, color, religion,
sexual orientation, gender identity, national origin,
protected veteran status, or on the basis of disability.*

Hiring! Seasonal Positions

Open Positions:
Product Handler
Sanitation
Machine Operator
Warehouse

**\$ GREAT
STARTING WAGE!**

**MUST BE
AVAILABLE TO
WORK ANY SHIFT
WEEKENDS &
HOLIDAYS.**

**DOLE PACKAGED
FOODS, LLC**
7916 West Bellevue Road
Atwater, CA 95301

209-358-5643

Worknet Newsletter

of Merced County

April 2017

1880 Wardrobe Avenue | Merced, CA | (209) 724-2000

800 7th Street | Los Banos, CA | (209) 710-6140

1-877-267-WORK

LiUNA Pre-Apprenticeship Training Graduation

On March 17, 2017, Merced College, LiUNA, and Worknet of Merced County celebrated their first ever construction pre-apprenticeship training program graduation. This is the first construction pre-apprenticeship of this type in Merced County. Graduates of this program received training in a six week course aimed at creating a career pathway into the heavy highway and construction industry that teaches:

- Job Site Preparation
- Trade Math Skills
- Fundamentals of Blue Print Reading
- CPR Certification
- OSHA 10 Certification

Completion of this 6 week training course will provide graduates with a direct entry opportunity into the Laborers' Union Apprenticeship Program.



LiUNA representative and speaker Leonard Gonzalez

Worknet
of Merced County



Pre-apprenticeship graduates from this program are in high demand right now, especially in light of the \$1.6 billion UC Merced 2020 project, and other construction in the Merced County area exceeding \$30 million annually.

This pre-apprenticeship training is geared towards meeting that demand, and is specifically designed to give graduates marketable skills to enter into a career.



Congratulations graduates! For information on how you can be a part of this training, please call 209-724-2000.

Worknet/HSA Job Fair

As part of Worknet of Merced County's mission to employers and job seekers, a hiring fair was held on March 7, 2017, at the Atwater Memorial Building. Seventeen employers were present at the job fair including Villara Building Systems, Bristol Hospice, Amie Marchini Senior Care, Foster Farms, Central Valley Concrete and Trucking, Black Oak Casino, Dole Manufacturing, Joseph Gallo Farms, T-Mobile Wireless, All American Plumbing and HVAC, Sensient Manufacturing, MCOE After School Programs, Quad Graphics, Livingston Community Health, EDD, and Golden Valley Health Centers. Employers were hiring for all position types. Just under a



hundred job seekers attended this job fair. For more information on upcoming hiring fairs, please see the schedule in this newsletter or call 1-209-724-2000.



Outreach to Local Employers

On March 15, 2017, Worknet and HSA staff was invited to tour the Dole Manufacturing Facility located in Atwater, California. A huge thanks to Felice Sanchez, Human Resource Supervisor, and her team for the tour. The tour highlighted the changes in the industry, covering all aspects of the operation from intake to boxing/shipping of the completed product. Currently Dole is hiring forklift drivers, box makers, maintenance workers, production positions, and sorter positions. Dole anticipates that they will be hiring up to 100 people for positions within their facility for the upcoming season. There will be a hiring event at Dole (7916 West Bellevue Rd, Atwater, CA) on April 26, 2017, call 209-724-2000 for details.

Foster Farms

On March 21, 2017, Worknet of Merced County in partnership with HSA and Foster Farms conducted a hiring event at the Foster Farms Livingston Plant. Foster Farms was, and is hiring for more than 300 positions. These positions are full time with benefits, and are spread over three shifts. Although the event had to be closed early due to weather, over 100 potential employees attended. These potential employees were given a tour of the



facility, interviewed, and drug screened, which if passed, were then hired by Foster Farms. Foster Farms still has positions open, and if you are interested please call 1-209-724-2000 for details.



Upcoming Events



Hiring Events!!

Ocean Beauty Seafoods

April 19, 2017

9:00 a.m. - 1:00 p.m.

Merced County

Human Services Agency
1920 Customer Care Way
Atwater, CA

Work in Naknek, Alaska!



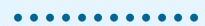
Dole Packaged Foods

April 26th, 2017

9:00 a.m. - 4:00 p.m.

7916 W. Bellevue Road
Atwater, CA

Must apply online
prior to job fair @
www.dolesunshine.com



Ingomar Packing

April 26th, 2017

10:00 a.m. - 2:00 p.m.

Worknet

800 7th Street
Los Banos, CA

For fast priority
entrance, register at
www.caljobs.ca.gov & pick
up your CalJOBS card at
any Worknet location



Find us &
Like our page!!

