

Draft

**Workforce Development Board (WDB)
Executive Committee Meeting
Department of Workforce Investment
Small Conference Room
1880 Wardrobe Avenue, Merced, CA 95341
May 31, 2017, 7:30- 8:30 a.m.
Meeting Minutes**



Members Present:

Michael Altomare
Daron McDaniel

Leslie McGowan
Steve Newvine

Tim O'Neill

Members Absent:

Jennifer Cargill

Shelly Conner

Others Present:

Lance Lippincott

Robert Morris

Shermaene Roemhildt

1. Call to Order/Roll Call: The Chair called the meeting to order at 7:35 a.m. and roll call was taken.
2. Approval of Agenda: It was *M/S/C O'Neill/McGowan* to approve the agenda as submitted.
3. Approval of Minutes: It was *M/S/C Newvine/O'Neill* to approve the August 1, 2016 meeting minutes as submitted.
4. Public Opportunity to Speak: None.
5. Chair Comments: Mr. Mike Altomare mentioned the department's move to the Employment Development Department on 18th Street.
6. Director Comments: None.
7. Action
 - a. WDB Membership – Mr. Dave Dees: It was *M/S/C O'Neill/McGowan* to accept the nomination of Mr. Dave Dees for membership on the Workforce Development Board, and forward to the Board of Supervisors for approval. (McDaniel abstained)
8. Discussion Agenda
 - a. Facebook: Several ideas regarding Worknet's Facebook page were discussed.
 - b. Partner Activities: Several activities with Merced College were discussed, like the Building Inspector Training graduation and Slingshot.
 - c. EDD Move: The move to the Employment Development Department is scheduled for June 2, 2017. The department should be set to open at the new location on June 5th.

- d. Bob Lanter Meeting: Two tentative dates have been selected for the meeting with Mr. Bob Lanter: July 6th and July 21st. Once a date has been confirmed, members will be notified.
- e. Direct Posting of Job Openings by Businesses: Having businesses directly post their job openings without having to reach out to a Business Services Representative was discussed.

9. Reports:

- a. Business Services Report: The Business Services Report was reviewed and a copy of the report was included in the meeting packet.
- b. Fiscal Report: Ms. Shermaene Roemhildt reviewed the fiscal report and a copy was included in the meeting packet. It was *M/S/C O'Neill/Walsh* to approve the fiscal report as submitted.

10. Next Meeting: 7:30 a.m., Monday, July TBD, 2017 – Location: TBD

11. Adjournment: It was *M/S/C Newvine/McDaniel* to adjourn the meeting at 8:30 a.m.