

Draft

**Workforce Development Board (WDB)
Merced County Child Support Services
3368 N. Hwy 59, Training Room (Suite I)
Merced, CA 95348
April 13, 2017, 3:30-5:00 p.m.
Meeting Minutes**



Members Present:

Margarita Cabalbag
Shelly Conner
Shawn Dwyer
Mark Hendrickson

John Jepson
Joshua Lepper
Daron McDaniel
Leslie McGowan

Jack Mobley (phone)
Steve Newvine
Tim O'Neill
Greg Vincelet

Members Absent:

Michael Altomare
Jennifer Cargill
Daniel Caris
Eric Cooper

Carol Greenberg
Amie Marchini
Terry Nichols
Matt Richard

Tim Robertson
Stergios (Steve) Roussos

Others Present:

Jessica Acosta
See Her

Lance Lippincott
Robert Morris

Shermaene Roemhildt
Steve Tietjen

1. Call to Order/Roll Call: The Vice Chair, Mr. Steve Newvine, called the meeting to order at 3:37 p.m. As a quorum had not been achieved, Mr. Newvine, opened the meeting with Item 6 Chair Comments. At 3:53 p.m. a quorum was achieved.
2. Approval of Agenda: It was *M/S/C Conner/Lepper* to approve the agenda as submitted.
3. Approval of Minutes: It was *M/S/C Hendrickson/Dwyer* to approve the January 14, 2017 minutes as submitted.
4. Public Opportunity to Speak: None.
5. Director Comments: The Director, Mr. Robert Morris, reviewed activities that are occurring or have occurred in the County.
6. Chair Comments: None.
7. Action/Discussion Agenda
 - a. Individual Training Account Policy: It was *M/S/C Dwyer/Hendrickson* to approve the updated Individual Training Account Policy.
 - b. Supportive Services Policy: It was *M/S/C McDaniel/Cabalbag* to approve the updated Supportive Services Policy.

- c. WDB Membership – Dr. Peter Schuerman: Items 7c and 7b were voted together as a single item. It was *M/S/C Hendrickson/Mobley* (Mr. McDaniel abstained) to accept the nominations of Dr. Peter Schuerman and Mr. Steve Hobbs to the Workforce Development Board and forward to the Board of Supervisors for approval.
 - d. WDB Membership – Mr. Steve Hobbs: See 7c above.
 - e. WDB Membership Resignation: Mr. Jerry Sterner has resigned as a member of the Workforce Development Board.
8. Reports
- a. Business Services Outreach Report: Ms. Shermaene Roemhildt reviewed the report and a copy of the report was included in the meeting packet.
 - b. Fiscal Report: It was *M/S/C Lepper/McGowan* to accept the Fiscal Report as submitted. Ms. Shermaene Roemhildt reviewed the report and a copy of the report was included in the meeting packet.
9. Information
- a. Job Fair Flyer: Dole will be having a job fair on Wednesday, April 26th from 9:00 a.m. to 4:00 p.m. A copy of the job fair flyer was included in the meeting packet.
 - b. Local/Regional Plan Update:
 - c. Newsletter: A copy of the newsletter was included in the meeting packet.
 - d. Social Media Outreach: Worknet of Merced County has recently launched a Facebook page.
10. Next Meeting: 3:30 p.m., Thursday, June 22, 2017, Merced County Child Support Services, 3368 North Highway 59, Suite I, Merced, CA 95340
11. Adjournment: It was *M/S/C Vincelet/Dwyer* to adjourn the meeting at 4:16 p.m.