

**Workforce Development Board (WDB)  
 Merced County Public Health Department  
 260 E. 15<sup>th</sup> Street, Auditorium  
 Merced, CA 95340  
 October 12, 2017, 3:30-5:00 p.m.  
 Meeting Agenda**



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|--|-----------------|
| 1. Call to Order/Roll Call.....  |                 |
| 2. Approval of Agenda.....   | 1               |
| 3. Approval of August 10, 2017 Meeting Minutes .....                                     | 2               |
| 4. Public Opportunity to Speak.....  |                 |
| 5. Chair Comments .....  |                 |
| 6. Action/Discussion Agenda.....   |                 |
| a. WDB Membership – Mr. Eric Chu .....   | Robert Morris 4 |
| 7. Reports .....   |                 |
| a. Business Services Report .....  | Mario Pena 5    |
| b. Fiscal Report.....  | Brian Baker 7   |
| 8. Information .....   |                 |
| a. Prop 39/ValleyBuild.....  |                 |
| b. LiUNA Pre-Apprenticeship Training.....  |                 |
| 9. Director Comments.....  |                 |
| 10. Next Meeting: 3:30 p.m., Thursday, December 14, 2017.....                            |                 |
| Location: Merced County Child Support Services, 3368 N. Hwy 59, Suite I, Merced CA 95348 |                 |
| 11. Adjourn .....  |                 |

**Workforce Development Board (WDB)  
Merced County Child Support Services  
3368 N. Hwy 59, Training Room (Suite I)  
Merced, CA 95348  
August 10, 2017, 3:30-5:00 p.m.  
Meeting Minutes**



**Members Present:**

Michael Altomare  
Margarita Cabalbag  
Eric Cooper  
Mark Hendrickson  
Joshua Lepper

Amie Marchini  
Daron McDaniel  
Leslie McGowan  
Jack Mobley  
Steve Newvine

Tim O'Neill  
Tim Robertson  
Stergios Roussos  
Peter Schuerman  
Greg Vincelet

**Members Absent:**

Jennifer Cargill  
Daniel Caris  
Shelly Conner  
Shawn Dwyer

Carol Greenberg  
Steve Hobbs  
John Jepson  
Terry Nichols

Matt Richard

**Others Present:**

Jessica Acosta  
See Her

Lance Lippincott  
Robert Morris

Mario Pena  
Shermaene Roemhildt

1. Call to Order/Roll Call: The Chair, Mr. Michael Altomare, called the meeting to order at 3:39 p.m.
2. Approval of Agenda: It was *M/S/C McGowan/McDaniel* to approve the agenda with the addition of Item 8a. Annual Report.
3. Approval of Minutes: It was *M/S/C Hendrickson/Mobley* to approve the April 13, 2017 minutes as submitted.
4. Public Opportunity to Speak: None.
5. Director Comments: None.
6. Chair Comments: Mr. Altomare congratulated Workforce Investment staff on their move to the Employment Development Department on 18<sup>th</sup> Street. He also mentioned the Open House that will be held at the new location on September 14<sup>th</sup>.
7. Action/Discussion Agenda
  - a. Nomination to Fill Vacant 2<sup>nd</sup> Vice-Chair Position: It was *M/S/C O'Neill/McDaniel* to nominate Ms. Leslie McGowan as the Workforce Development Board 2<sup>nd</sup> Vice-Chair.

- b. WDB Membership – Mr. Steve Tietjen: It was *M/S/C Newvine/Hendrickson* (McDaniel abstained) to accept the nomination of Mr. Steve Tietjen to the Workforce Development Board and forward to the Board of Supervisors for approval.
- 8. Reports
  - a. Annual Report: Mr. Pena and Mr. Lance Lippincott reviewed the Annual Report for the Merced County Local Workforce Development area.
  - b. Business Services Outreach Report: Mr. Pena reviewed the report and a copy of the report was included in the meeting packet.
  - c. Fiscal Report: It was *M/S/C Lepper/McGowan* to accept the Fiscal Report as submitted. Ms. Shermaene Roemhildt reviewed the report and a copy of the report was included in the meeting packet.
- 9. Information
  - a. Storm Grant Flyer: A copy of the flyer was included in the meeting packet for informational purposes
  - b. Veterans Employment Flyer: A copy of the flyer was included in the meeting packet for informational purposes
  - c. Disability Employment Initiative Flyer: A copy of the flyer was included in the meeting packet for informational purposes
- 10. Next Meeting: 3:30 p.m., Thursday, October 12, 2017, Merced County Public Health Department, 260 E. 15<sup>th</sup> Street, Auditorium, Merced, CA 95340
- 11. Adjournment: It was *M/S/C McDaniel/Lepper* to adjourn the meeting at 4:13 p.m.

**TO: Workforce Development Board**

**DATE: 10/12/17**

**FROM: WDB Staff**

**For Discussion**

**For Action**

**For Information**

**SUBJECT: Workforce Development Board Nomination for Membership –  
Mr. Eric Chu, Bank of America-Merrill Lynch.**

**PROPOSED MOTION(S): Accept the nomination of Mr. Eric Chu and forward to the Board of Supervisors for approval.**

**DISCUSSION:** Section 107 the Workforce Innovation and Opportunity Act (WIOA) outlines the criteria for membership on the local Workforce Development Board (WDB). Pursuant to WIOA Section 107(b)(2)(A), the majority of the members of the local board shall be representatives of business in the local area.

Mr. Eric Chu is a financial advisor with Bank of America Merrill Lynch, in downtown Merced. Mr. Chu has extensive experience in the financial industry and can provide the Workforce Development Board with general information on the economic outlook and financial health of Merced County. Mr. Chu is involved in the Merced community, and is a member of several organizations including: the Merced Sunrise Rotary Club, UC-Merced's Planned Giving Council, the University Friend's Circle, and many others.

**ATTACHMENT(S): Application available at meeting.**

**TO: Workforce Development Board**

**DATE: 10/12/17**

**FROM: Workforce Investment Staff**

**For Action**

**For Information**

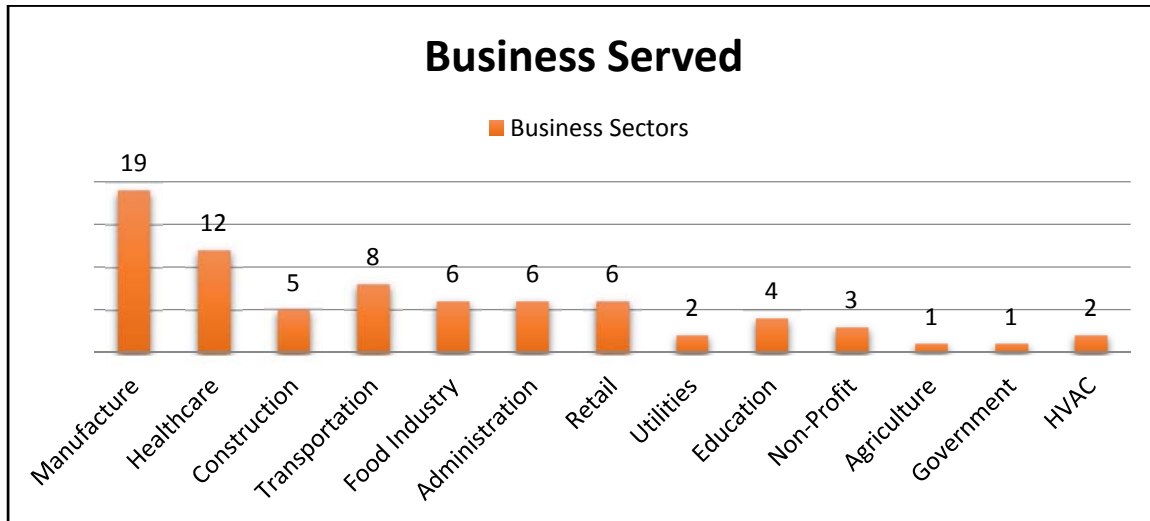
**For Discussion**

**SUBJECT: Business Activity for 1<sup>st</sup> Quarter (July to September).**

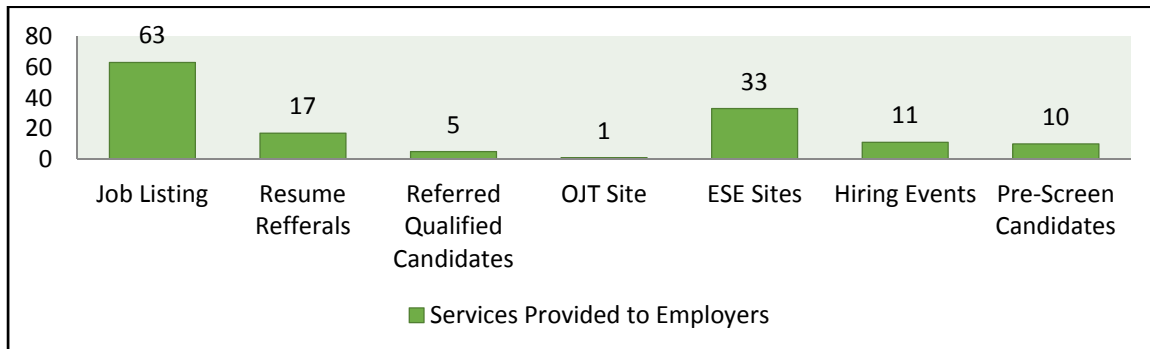
**PROPOSED MOTION (S): For Information Only & Discussion.**

**DISCUSSION:** The information below displays Business Services activity report and outcomes for the months of July, August, and September.

**Businesses Served – Sectors of Industries**

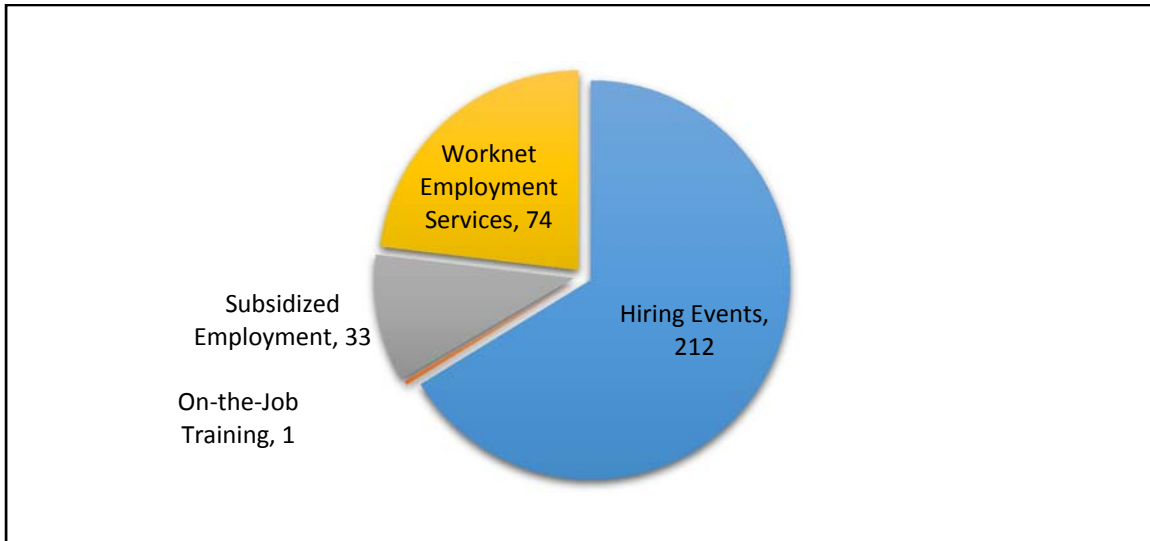


For this quarter, 75 businesses were served and connected with Business Service staff. Businesses received assistance and met their labor demands.

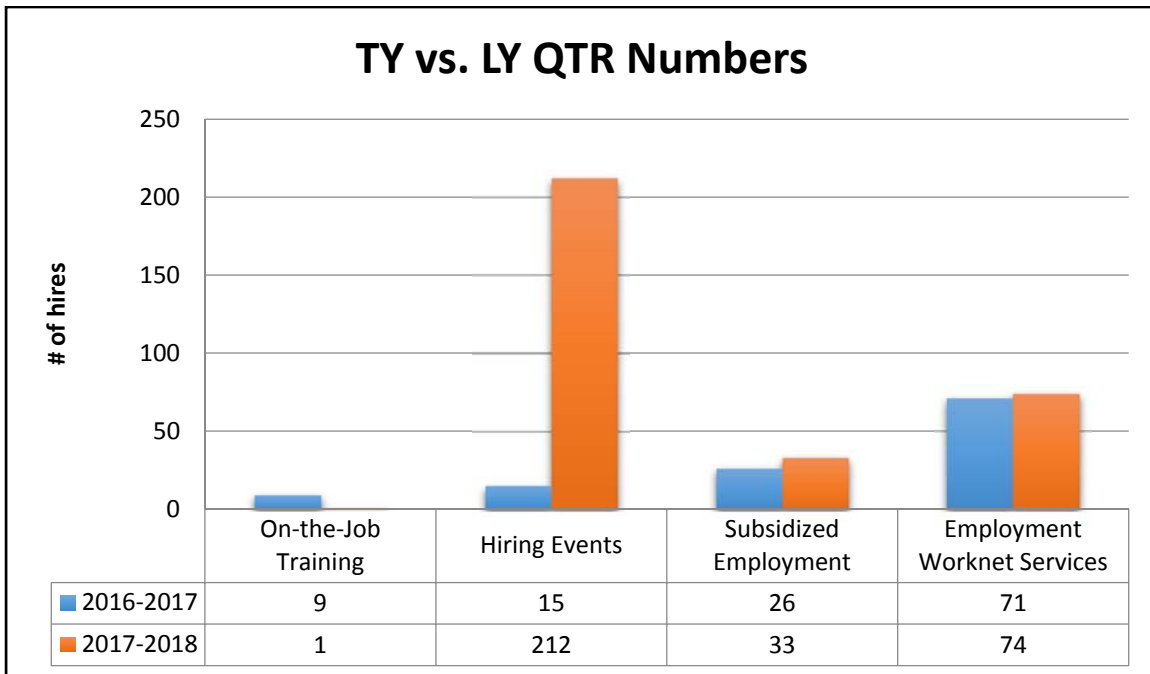


Employers received multiple services to help meet their workforce needs.

## Employment Side-by-Side Comparison Quarterly Hired from Worknet/Partner Services



For this quarter, the total number of hires were 320. Below is a chart comparison from LY.



LY we accounted for 121 people hired and TY was 320. That's an approximate increase of 164% compared to LY numbers.

**INTRODUCTION-** Cheryl Lewis, a new member to the Business Service team. Business Service now has four (4) members serving our employer's throughout Merced County. Our mission is to provide multiple resources to our employer's for their business success.

**TO: Workforce Development Board**

**DATE: 10/12/2017**

**FROM: WDB Staff**

**For Discussion**

**For Action**

**For Information**

**SUBJECT: Fiscal Reports: Revenue & Expenditures**

**PROPOSED MOTION(S): Accept the Fiscal Report as submitted.**

**DISCUSSION:** Attached is the Fiscal Report for Fiscal Year 2017/18. This report shows all WIOA funds available for Fiscal Year 2017/18 (both new funds and funds carried forward (on a cash basis) from Fiscal Year 2016/17) and accrued expenditures through August 31, 2017. This report shows all formula grant funds and other grant funds available as of August 31, 2017. It does not include grants not available until after August 31, 2017.

MCOE's contract expenditures report is not available at this time due to no invoice or expenditure plan. Staff will be available at your meeting to answer any questions.

**ATTACHMENT(S):**  
**Fiscal Year 2017/18 WIOA Fiscal Report**

**FISCAL REPORT FOR MERCED COUNTY DEPARTMENT OF WORKFORCE INVESTMENT**

Fiscal Year: July 1, 2017 - June 30, 2018

2 Months Through August 31, 2017

| AVAILABLE FUNDS                 |                            |                              | BUDGET   |                       |                     |                |                       | Target Percentage 16.7% |                     |                 | OBLIGATED (Includes Accruals)    |                     |                 | Committed                                    |                     |            |
|---------------------------------|----------------------------|------------------------------|--|-----------------------|---------------------|----------------|-----------------------|-------------------------|---------------------|-----------------|----------------------------------|---------------------|-----------------|--|---------------------|------------|
|                                 | Carryover Funds From 16/17 | Allocation Fiscal Year 17/18 | Estimated Plan For New Funds 7/1/17 to 6/30/18 | New + Carryover Funds | Budget Adjust-ments | Budget Revised | Cash Expended To Date |                         |                     | Total Obligated | Available After Cash + Obligated |                     | Total Committed | Available After Cash + Obligated + Committed |                     |            |
|                                 |                            |                              |  |                       |                     |                | Total Cash            | Available After Cash    | %                   |                 | \$                               | %                   |                 | \$   | %                   |            |
| <b>Adult</b>                    |                            |                              | Basic  | \$ 381,336            | \$ 537,331          | \$ -           | \$ 537,331            | \$ 79,501               | \$ 457,830          | 15%             | \$ 33,138                        | \$ 424,692          | 21%             | \$ 275,017                                   | \$ 149,676          | 72%        |
| K8 - FY 17/18 Allocation        |                            | \$ 1,412,354                 | Intensive                                      | \$ 338,965            | \$ 477,627          | \$ -           | \$ 477,627            | \$ 36,674               | \$ 440,953          | 8%              | \$ -                             | \$ 440,953          | 8%              | \$ 285,547                                   | \$ 155,407          | 67%        |
|                                 |                            |                              | Followup                                       | \$ 56,494             | \$ 79,604           | \$ -           | \$ 79,604             | \$ 9,164                | \$ 70,440           | 12%             | \$ -                             | \$ 70,440           | 12%             | \$ 45,615                                    | \$ 24,825           | 69%        |
| K7 Cash Balances at 6/30/17     | \$ 528,349                 |                              | Training                                       | \$ 494,324            | \$ 696,540          | \$ -           | \$ 696,540            | \$ 141,081              | \$ 555,459          | 20%             | \$ 112,867                       | \$ 442,592          | 36%             | \$ 286,608                                   | \$ 155,984          | 78%        |
| <b>Adult Totals</b>             | <b>\$ 528,349</b>          | <b>\$ 1,412,354</b>          | <b>Total</b>                                   | <b>\$ 1,271,119</b>   | <b>\$ 1,791,103</b> | <b>\$ -</b>    | <b>\$ 1,791,103</b>   | <b>\$ 266,420</b>       | <b>\$ 1,524,683</b> | <b>15%</b>      | <b>\$ 146,005</b>                | <b>\$ 1,378,678</b> | <b>23%</b>      | <b>\$ 892,786</b>                            | <b>\$ 485,892</b>   | <b>73%</b> |
| <b>Dislocated Worker</b>        |                            |                              | Basic  | \$ 347,410            | \$ 465,399          | \$ -           | \$ 465,399            | \$ 67,998               | \$ 397,401          | 15%             | \$ 34,764                        | \$ 362,637          | 22%             | \$ 234,831                                   | \$ 127,805          | 73%        |
| K8 - FY 17/18 Allocation        |                            | \$ 1,286,704                 | Intensive                                      | \$ 308,809            | \$ 413,688          | \$ -           | \$ 413,688            | \$ 51,911               | \$ 361,777          | 13%             | \$ -                             | \$ 361,777          | 13%             | \$ 234,275                                   | \$ 127,502          | 69%        |
|                                 |                            |                              | Followup                                       | \$ 51,468             | \$ 68,948           | \$ -           | \$ 68,948             | \$ 8,134                | \$ 60,814           | 12%             | \$ -                             | \$ 60,814           | 12%             | \$ 39,381                                    | \$ 21,433           | 69%        |
| K7 Cash Balances at 6/30/17     | \$ 416,966                 |                              | Training                                       | \$ 450,346            | \$ 603,295          | \$ -           | \$ 603,295            | \$ 80,166               | \$ 523,129          | 13%             | \$ 140,716                       | \$ 382,413          | 37%             | \$ 247,638                                   | \$ 134,775          | 78%        |
| <b>Dislocated Worker Totals</b> | <b>\$ 416,966</b>          | <b>\$ 1,286,704</b>          | <b>Total</b>                                   | <b>\$ 1,158,034</b>   | <b>\$ 1,551,330</b> | <b>\$ -</b>    | <b>\$ 1,551,330</b>   | <b>\$ 208,209</b>       | <b>\$ 1,343,120</b> | <b>13%</b>      | <b>\$ 175,480</b>                | <b>\$ 1,167,640</b> | <b>25%</b>      | <b>\$ 756,125</b>                            | <b>\$ 411,516</b>   | <b>73%</b> |
| <b>Youth *</b>                  |                            |                              |  |                       |                     |                |                       |                         |                     |                 |                                  |                     |                 |  |                     |            |
| K8 - FY 17/18 Allocation        |                            | \$ 1,490,188                 |  | \$ -                  | \$ -                | \$ -           | \$ -                  | \$ -                    | \$ -                | 0%              | \$ -                             | \$ -                | 0%              | \$ -   | \$ -                | 100%       |
| K7 Cash Balances at 6/30/17     | \$ 1,049,594               |                              | Out of School                                  | \$ 1,341,169          | \$ 2,370,497        | \$ -           | \$ 2,370,497          | \$ 263,830              | \$ 2,106,667        | 11%             | \$ 801,184                       | \$ 1,305,483        | 45%             | \$ 840,026                                   | \$ 465,458          | 80%        |
| <b>Youth Totals</b>             | <b>\$ 1,049,594</b>        | <b>\$ 1,490,188</b>          | <b>Total</b>                                   | <b>\$ 1,341,169</b>   | <b>\$ 2,370,497</b> | <b>\$ -</b>    | <b>\$ 2,370,497</b>   | <b>\$ 263,830</b>       | <b>\$ 2,106,667</b> | <b>11%</b>      | <b>\$ 801,184</b>                | <b>\$ 1,305,483</b> | <b>45%</b>      | <b>\$ 840,026</b>                            | <b>\$ 465,458</b>   | <b>80%</b> |
| <b>Formula Administrative</b>   |                            |                              | <b>Total</b>                                   | <b>\$ 418,924</b>     | <b>\$ 471,225</b>   | <b>\$ -</b>    | <b>\$ 471,225</b>     | <b>\$ 56,963</b>        | <b>\$ 414,263</b>   | <b>12%</b>      | <b>\$ -</b>                      | <b>\$ 414,263</b>   | <b>12%</b>      | <b>\$ 268,263</b>                            | <b>\$ 146,000</b>   | <b>69%</b> |
| <b>All Formula Grants</b>       | <b>\$ 1,994,909</b>        | <b>\$ 4,189,246</b>          | <b>Total</b>                                   | <b>\$ 4,189,246</b>   | <b>\$ 6,184,155</b> | <b>\$ -</b>    | <b>\$ 6,184,155</b>   | <b>\$ 795,422</b>       | <b>\$ 5,388,733</b> | <b>13%</b>      | <b>\$ 1,122,669</b>              | <b>\$ 4,266,064</b> | <b>31%</b>      | <b>\$ 2,757,199</b>                          | <b>\$ 1,508,866</b> | <b>76%</b> |
| <b>Rapid Response</b>           |                            |                              | RR   | \$ 21,867             | \$ 101,521          | \$ -           | \$ 101,521            | \$ 7,018                | \$ 94,503           | 7%              | \$ 942                           | \$ 93,561           | 8%              | \$ 60,587                                    | \$ 32,974           | 68%        |
| Formula Rapid Response          | \$ 79,654                  | \$ 21,867                    | RR LA  | \$ 6,168              | \$ 90,760           | \$ -           | \$ 90,760             | \$ 5,400                | \$ 85,360           | 6%              | \$ 1,084                         | \$ 84,276           | 7%              | \$ 90,074                                    | \$ (5,798)          | 106%       |
| 25% RR Layoff Aversion          | \$ 84,592                  | \$ 6,168                     | High Perf                                      | \$ -                  | \$ 35,595           | \$ -           | \$ 35,595             | \$ 5,437                | \$ 30,158           | 15%             | \$ -                             | \$ 30,158           | 15%             | \$ 19,734                                    | \$ 10,424           | 71%        |
| High Performing Board 1080      | \$ 35,595                  |                              | Storm  | \$ -                  | \$ 593,364          | \$ -           | \$ 593,364            | \$ 60,900               | \$ 532,464          | 10%             | \$ 134,860                       | \$ 397,604          | 33%             | \$ 260,172                                   | \$ 137,432          | 77%        |
| Storms 2017 NDWG 1091           | \$ 593,364                 |                              | WP DEI   | \$ -                  | \$ 176,845          | \$ -           | \$ 176,845            | \$ 60,361               | \$ 116,484          | 34%             | \$ 43,440                        | \$ 73,044           | 59%             | \$ 47,796                                    | \$ 25,248           | 86%        |
| WP-DEI Project 1017             | \$ 176,845                 |                              | <b>Rapid Response Total</b>                    | <b>\$ 28,035</b>      | <b>\$ 998,085</b>   | <b>\$ -</b>    | <b>\$ 998,085</b>     | <b>\$ 139,116</b>       | <b>\$ 858,969</b>   | <b>14%</b>      | <b>\$ 180,326</b>                | <b>\$ 678,643</b>   | <b>32%</b>      | <b>\$ 478,363</b>                            | <b>\$ 200,280</b>   | <b>80%</b> |
| <b>Regional</b>                 |                            |                              | Planning                                       | \$ -                  | \$ 65,021           | \$ -           | \$ 65,021             | \$ 498                  | \$ 64,523           | 1%              | \$ 64,347                        | \$ 176              | 100%            | \$ 115                                       | \$ 61               | 100%       |
| Regional Planning 1055          | \$ 65,021                  |                              | Plan Coord                                     | \$ -                  | \$ 15,104           | \$ -           | \$ 15,104             | \$ 8,579                | \$ 6,525            | 57%             | \$ 1,402                         | \$ 5,123            | 66%             | \$ 3,352                                     | \$ 1,771            | 88%        |
| Planing Coordinator 1056        | \$ 15,104                  |                              | Element 1                                      | \$ -                  | \$ 208,783          | \$ -           | \$ 208,783            | \$ 27,200               | \$ 181,583          | 13%             | \$ 32,717                        | \$ 148,866          | 29%             | \$ 97,410                                    | \$ 51,456           | 75%        |
| Element 1 1067                  | \$ 208,783                 |                              | Element 2                                      | \$ -                  | \$ 228,896          | \$ -           | \$ 228,896            | \$ 3,896                | \$ 225,000          | 2%              | \$ 862                           | \$ 224,138          | 2%              | \$ 146,665                                   | \$ 77,474           | 66%        |
| Element 2 1070                  | \$ 228,896                 |                              | Train Coord                                    | \$ -                  | \$ 199,364          | \$ -           | \$ 199,364            | \$ 143                  | \$ 199,221          | 0%              | \$ -                             | \$ 199,221          | 0%              | \$ 130,360                                   | \$ 68,861           | 65%        |
| Region Train Coordinator 1087   | \$ 199,364                 |                              | Organizer                                      | \$ -                  | \$ 84,866           | \$ -           | \$ 84,866             | \$ 3,294                | \$ 81,572           | 4%              | \$ 750                           | \$ 80,822           | 5%              | \$ 52,886                                    | \$ 27,936           | 67%        |
| Region Organizer 1089           | \$ 84,866                  |                              | <b>Regional Total</b>                          | <b>\$ -</b>           | <b>\$ 802,034</b>   | <b>\$ -</b>    | <b>\$ 802,034</b>     | <b>\$ 43,610</b>        | <b>\$ 758,424</b>   | <b>5%</b>       | <b>\$ 100,078</b>                | <b>\$ 658,346</b>   | <b>18%</b>      | <b>\$ 430,788</b>                            | <b>\$ 227,559</b>   | <b>72%</b> |
| <b>Other (Contracts, etc.)</b>  |                            |                              | HSA  | \$ -                  | \$ 1,027,095        | \$ -           | \$ 1,027,095          | \$ 147,516              | \$ 879,579          | 14%             | \$ 36,032                        | \$ 843,547          | 18%             | \$ 551,974                                   | \$ 291,573          | 72%        |
| HSA Subsidized Employment       | \$ 1,027,095               |                              | Prop 39  | \$ -                  | \$ 6,133            | \$ -           | \$ 6,133              | \$ 6,133                | \$ (0)              | 100%            | \$ -                             | \$ (0)              | 100%            | \$ -   | \$ -                | 100%       |
| FRWIB Prop 39                   | \$ 6,133                   |                              | Mad VEAP                                       | \$ -                  | \$ 103,254          | \$ -           | \$ 103,254            | \$ 3,547                | \$ 99,707           | 3%              | \$ 3,995                         | \$ 95,712           | 7%              | \$ 62,629                                    | \$ 33,083           | 68%        |
| Madera VEAP                     | \$ 103,254                 |                              | WAF 4.0  | \$ -                  | \$ 96,742           | \$ -           | \$ 96,742             | \$ 11,928               | \$ 84,815           | 12%             | \$ 2,029                         | \$ 82,786           | 14%             | \$ 54,171                                    | \$ 28,615           | 70%        |
| Livingston WAF 4.0              | \$ 96,742                  |                              | Stan VEAP                                      | \$ 100,000            | \$ 100,000          | \$ -           | \$ 100,000            | \$ 248                  | \$ 99,752           | 0%              | \$ -                             | \$ 99,752           | 0%              | \$ 65,273                                    | \$ 34,479           | 66%        |
| Stanislaus VEAP                 | \$ 100,000                 | \$ 100,000                   | VOS  | \$ 4,000              | \$ 4,000            | \$ -           | \$ 4,000              | \$ 4,000                | \$ 4,000            | 0%              | \$ -                             | \$ 4,000            | 0%              | \$ 2,617                                     | \$ 1,383            | 65%        |
| VOS Computer 1090               | \$ 4,000                   |                              | <b>Other Total</b>                             | <b>\$ 100,000</b>     | <b>\$ 1,337,224</b> | <b>\$ -</b>    | <b>\$ 1,337,224</b>   | <b>\$ 169,372</b>       | <b>\$ 1,167,852</b> | <b>13%</b>      | <b>\$ 42,056</b>                 | <b>\$ 1,125,796</b> | <b>16%</b>      | <b>\$ 736,664</b>                            | <b>\$ 389,133</b>   | <b>71%</b> |
| <b>Grand Total</b>              | <b>\$ 5,004,217</b>        | <b>\$ 4,317,281</b>          |  |                       |                     |                | <b>\$ 9,321,498</b>   | <b>\$ 1,147,520</b>     | <b>\$ 8,173,978</b> | <b>12%</b>      | <b>\$ 1,445,129</b>              | <b>\$ 6,728,849</b> | <b>28%</b>      | <b>\$ 4,403,015</b>                          | <b>\$ 2,325,838</b> | <b>75%</b> |

|                          | Amount \$ | Expended |      |
|--------------------------|-----------|----------|------|
| * Youth Contract 2017-18 | \$790,549 | \$0      | 0.0% |



**FISCAL REPORT FOR MERCED COUNTY DEPARTMENT OF WORKFORCE INVESTMENT**

**Fiscal Year: July 1, 2017 - June 30, 2018**

**2 Months Through August 31, 2017**

**Notes:**

**BUDGET:** Includes all funds available for fiscal year based on Plan to be submitted to EDD on request, revised in accordance with latest appropriations information received from Chief, Workforce Services Division, as required. Formula Administrative Funds lose their identity upon appropriation.

**OBLIGATIONS:** Includes funds obligated in contracts and ITA's. Does NOT include funds committed for operations.

**COMMITTED:** Includes projected staff personnel and overhead costs.

**AVAILABLE:** Balance after expenditures and obligations.