



**DEPARTMENT OF
WORKFORCE INVESTMENT**

POLICY FOR

PRIORITY OF SERVICE FOR WIOA ADULT

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Procedures: In accordance with Section 134(c)(3)(E) of WIOA that establishes the priority of services requirements with respect to adult-funded services allocated to a local area for employment and training activities. Under this section, America's Job Center of California (AJCC) staff are responsible for these funds and must give priority to veterans, recipients of public assistance, other low-income individuals, and individuals who are basic skills deficient in the provision of individualized career services and training. Under the previous Workforce Investment Act (WIA) legislation, priority was required to be given to veterans, public assistance recipients and low-income individuals when States and local areas determined that allocated funds were limited. Under WIOA, priority must be provided regardless of the level of funds. WIOA also expanded the priority to include individuals who are basic skills deficient as defined in WIOA section 3(5).

Priority of service status is established at the time of eligibility determination and does not change during the period of participation. Priority does not apply to the dislocated worker population.

Veterans and eligible spouses continue to receive priority of service for all Department of Labor (DOL) funded job training programs, which include WIOA programs. Priority must be provided in the following order¹:

- I. First, to veterans and eligible spouses who are also included in the groups given statutory priority for WIOA adult formula funds. This means that veterans and eligible spouses who are also recipients of public assistance, other low-income individuals, or individuals who are basic skills deficient would receive first priority for services provided with WIOA adult formula funds.
- II. Second, to non-covered persons (that is, individuals who are not veterans or eligible spouses) who are included in the groups given priority for WIOA adult formula (recipients of public assistance, other low-income individuals, or individuals who are basic skills deficient).
- III. Third, to veterans and eligible spouses who are not included in WIOA's priority groups listed above.
- IV. Last, to non-covered persons outside the groups given priority under WIOA.

Note: When past income is an eligibility determinant for Federal employment or training programs, any amounts received as military pay or allowances by any person who served on active duty, and certain other specified benefits must be disregarded for the veteran and for other individuals for whom those amounts would normally be applied in making an eligibility determination. Military earnings are not to be included when calculating income for veterans or transitioning service members for this priority, in accordance with 38 U.S.C. 4213.

Responsible Official: Operations Officer

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¹ Training and Employment Guidance Letter 3-15, July 1, 2015